

4.3.1 IT Policy



**K.S.R.M. COLLEGE OF ENGINEERING
(UGC- AUTONOMOUS)**

Kadapa, Andhra Pradesh, India- 516 003

Approved by AICTE, New Delhi & Affiliated to JNTUA,
Ananthapuramu.

IT POLICY

U. S. S. Mm/4
PRINCIPAL
K.S.R.M. COLLEGE OF ENGINEERING
KADAPA - 516 003. (A.P.)

I. Aim

Internet connectivity is an important facility to be provided by the institute to its stakeholders. This facility presents some risks that must be addressed to safeguard the facilities, vital information assets. Access to the internet provided to staff and students through leased line as well as Wi-Fi to support academic activities.

II. Scope

The purpose of this policy is to define the appropriate uses of the internet by the students and staff of the KSRM College of Engineering, Kadapa. This policy applies to all internet users (Faculty, Technical staff, Administrative staffs, Students and Research Scholars) who access the internet facility provided by the KSRM College of Engineering, Kadapa through Wired or Wi-Fi networking. The internet users are expected to be familiar with and to comply with this policy.

Applicable Resources

1. Network Devices wired/ wireless
2. Internet Access
3. Official Websites, web applications
4. Official Email services
5. Data Storage
6. Mobile/ Desktop / server computing facility
7. Documentation facility (Printers/Scanners)
8. Multimedia Contents

III. Internet Access

Internet access is provided to users for their academic needs only and they are restricted to access the contents under the academic category only. Internet connectivity is provided to all the computers in laboratories across all the departments. Separate Internet browsing center is available at Computer Center, Main block to cater the needs of students and staff. While using the facility users have to enter their details in log book.

V. S. S. M. M. 15
PRINCIPAL
K.S.R.M. COLLEGE OF ENGINEERING
KADAPA - 516 003. (A.P.)

The college also has Wi-Fi internet facility with Reliance high-speed internet connection to allow the students and staff to access the internet no-matter wherever they are. To access Wi-Fi one should logged in with their credentials.

IV. General Guidelines

- Internet users of KSRMCE, Kadapa shall comply with applicable National/State/Cyberlaws and rules and policies of KSRMCE, Kadapa.
- According to the of KSRMCE IT policy, the tethering/hot spotting of internet Connection is liable for deactivating the connection.
- Users will be required to obtain necessary authorization before using college connectivity.
- Users will also be responsible or any activity originating from their account.

V. Security and Privacy

- Users should engage safe computing practices by establishing appropriate access restrictions for their account and computing devices, guarding their password and changing them regularly.
- Users should note that their uses of College connectivity are not completely private. As part the security measures, all the activities are logged and monitored at computer center.
- The College, in its discretion may disclose the results of any such general or individual monitoring including the contents and records of communication to the appropriate authorities or law enforcement agencies and may use those results for disciplinary procedures.

VI. Prohibited Downloads

The following downloads are specifically not allowed on computers

- Any peer to peer file sharing application: Such applications may be used to utilize bandwidth inappropriately.

V. S. S. N. M. L. S.
PRINCIPAL
K.S.R.M. COLLEGE OF ENGINEERING
KADAPA - 516 003. (A.P.)

- Any third party personal antivirus or firewall: Since adequate security has already been provided for all machines.
- Any Proxy servers, private fire wall, tunneling software, connectivity sharing software
- Hacking tools of any sort: The use of any such tools on college network is strictly prohibited.
- Games & Movies.
- Any other copyrighted content/materials/software which are not appropriate to the user.

VII. Disclaimer

- KSRMCE reserves the right, without notice, to limit or restrict individual's use and to copy, remove or otherwise alter any data, file or system which may undermine the authorized use of any computing facility or which is used in violation of KSRMCE, Kadapa rules and policies.
- KSRMCE, Kadapa also reserves the right periodically to examine any system and other usage and account activity history as necessary to protect its computing facilities.
- KSRMCE, Kadapa disclaims any responsibility for loss of data or inference with files resulting from its effort to maintain security and privacy.
- KSRMCE, Kadapa reserves the right to amend these policies at any time without prior notice and to take necessary action to comply with applicable laws.

V. S. S. Murthy
PRINCIPAL
K.S.R.M. COLLEGE OF ENGINEERING
KADAPA - 516 003. (A.P.)